

Tips to help you shine in every BookNook tutoring session! Read through each statement, and check off each one before your first session to make sure you're ready to succeed!

## Student Expectations Checklist

## DURING MY BOOKNOOK TUTORING SESSIONS...

	Wear Headphones
[	<ul><li>☐ I make sure my device's sound doesn't distract others.</li><li>☐ I adjust the volume so I can hear my tutor clearly.</li></ul>
J I	Use the Microphone
[	<ul><li>I position my microphone correctly so my voice comes through.</li><li>I speak clearly so my tutor can hear me.</li></ul>
I	Sit Up & Stay in View
[	<ul><li>☐ I face the screen so my tutor can see me.</li><li>☐ I stay in my spot during tutoring time.</li></ul>
	Use the Tech as Directed
[	<ul><li>□ I only use the mouse, touchpad, keyboard when told.</li><li>□ I stay in BookNook during my session.</li></ul>
· I	Am Ready to Share
[	<ul><li>☐ I unmute if my tutor asks me to.</li><li>☐ I answer questions out loud.</li></ul>
1	Show My Best Self
[	☐ I am kind and respectful. ☐ I try my best — every session counts!
NAME:	DATE: